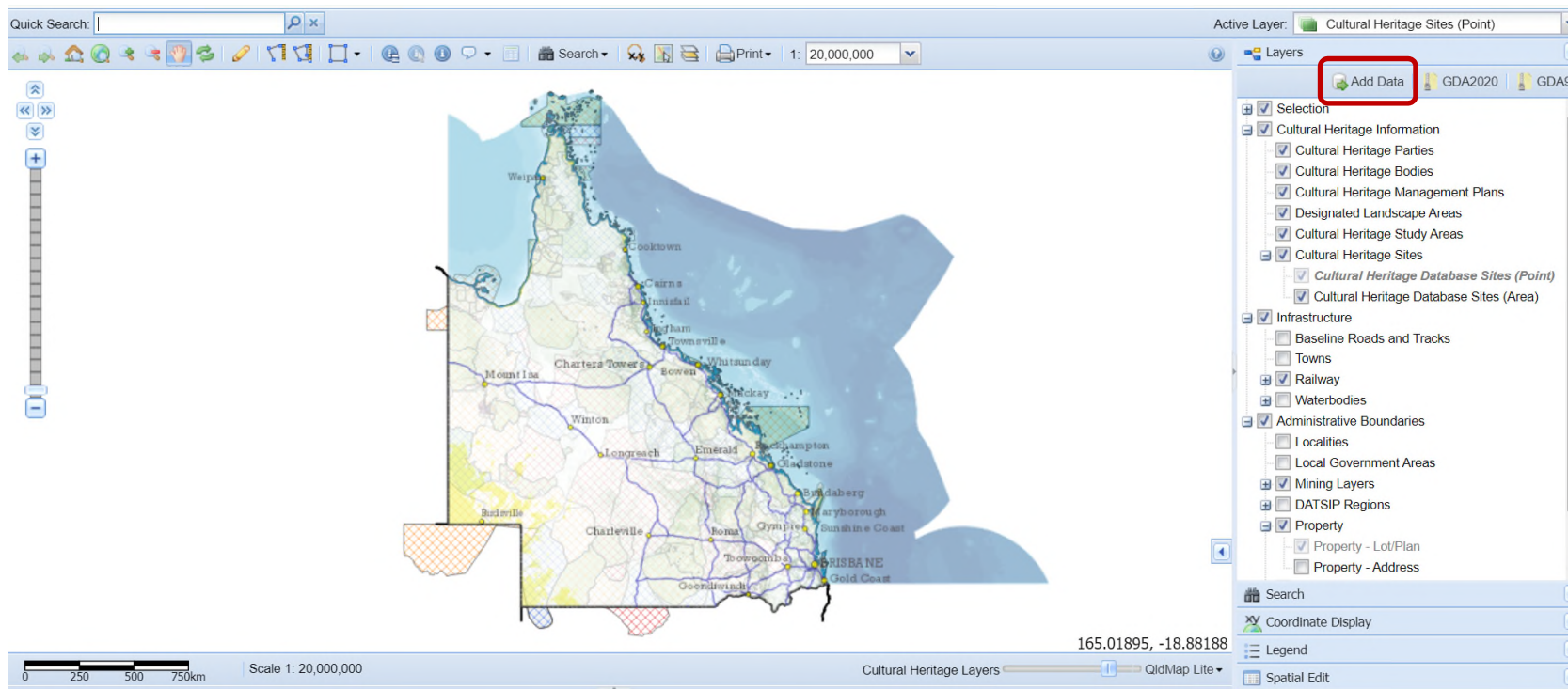


1.4.5 Import/add data

To import data, click on the **Add Data** icon to display the **Upload File** screen, then click on the **Add** button and locate the file to be uploaded. Once you have selected the file, click the **Upload** button to add data.

Note: ensure that data being imported is in ESRI Shape file format (a native file format for the ESRI GIS software suite).

The layer will then be displayed as an additional temporary layer on top of the other layers in the layer menu. It can be switched on and off like all other layers.



To import GPS data, click on the **Add Data** icon and ensure that data being imported is in the correct format to support GPS data.